

**MINUTES**  
**STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES**  
**WORK SESSION**  
**September 18, 2008**

The State Board for Community and Junior Colleges (SBCJC) met at 6:00 p.m. at the Jackson Hilton in Jackson, Mississippi, on September 18, 2008.

**The following members were present:** Mr. George Walker, Mrs. Patricia (Pat) Dickens, Mr. Henry (Bubba) Hudspeth, Mr. Ed Perry, Mr. Napoleon Moore, and Mr. Max Huey. The following members were absent: *Mr. Bruce Martin, Mr. Bobby Steinriede, Mrs. Brenda Yonge and Mr. Chip Crane.*

**SBCJC Staff present:** Dr. Eric Clark, Dr. Debra West, Dr. Fiona Qualls, Dr. Larry Day, Mrs. Deborah Gilbert, and Mrs. Missy Saxton.

Mr. George Walker presided as Chairman and opened the meeting at 7:30 p.m. by thanking everyone for being there and invited Dr. Eric Clark to present his information.

Dr. Clark told the board members that the Legislative Budget Office (LBO) hearing was the next week and he invited all board members to attend. He also asked board members to learn all that they can about SBCJC's budget request and budget process. He encouraged all members to be able to discuss our budget in a knowledgeable manner to all legislators. He reviewed the agency budget to all members, and it was discussed in detail. All present board members agreed they will do all they can to become knowledgeable about the agency budget and will promote the needs of the agency to legislators.

A letter was sent to Senator Alan Nunnelee in response to how our agency and colleges spent the \$40 million additional dollars that was appropriated for FY 2008. Senator Nunnelee personally called Dr. Clark and thanked him for the letter and said the contents of the letter are what would help him help our agency and colleges.

Dr. Clark provided board members with handouts detailing the three legislative priorities set forth by the MACJC in June in Philadelphia at the Legislative Workshop (Exhibits A1, A2, & A3). Mrs. Deborah Gilbert provided financial information to members regarding Mid-Level funding calculations, Public Community and Junior Colleges Support, and SBCJC's Administrative budget. Dr. Clark encouraged the board members to be active in talking to their legislators about the community colleges' budget requests.

Dr. Debra West informed the board that she would give her standard reports on Workforce and Grants at the meeting on Friday. There are no Career Technical Education requests.

Dr. Larry Day shared two reports with the board members. The first report provided detailed information on transfer students and how well they do after they transfer to a senior college (Exhibit B1). The second report, Credit Enrollment Verification, provided information regarding enrollment figures from Fall 2006 compared to Fall 2007, as well as Spring 2007 and Spring 2008.

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Dr. Fiona Qualls provided an update on Teacher Curriculum Revision and indicated IHL is working on this. She does not think this will greatly affect the community colleges, as most required classes for education are taught at senior level colleges. Dr. Qualls will provide the updated information to the board on Friday, as well as report on the proprietary schools board meeting.

Mrs. Deborah Gilbert will present the following items on Friday, in regards to Finance:

**Attachment 1** is the approval request for General Fund Disbursements from Fund 2298 for October (\$10,001,298.00), November (\$10,001,298.00) and December 2008 (\$10,001,296.00). **Action is required.**

**Attachment 2** is the approval request for Budget Contingency Fund Disbursements for October (\$662,625.00), November (\$662,625.00) and December 2008 (\$662,625.00). **Action is required.**

**Attachment 3** is the approval request for the Education Enhancement Fund Disbursements for September 30, 2008. Disbursement for Fund 4080 is \$2,871,341.00. Disbursement for Fund 4110 is \$82,112.00. The total disbursement is \$2,953,453.00. **Action is required.**

**Attachment 4** is an Update on Education Enhancement Fund Reductions. This is for informational purposes only and does not require action.

**Attachments 5a. and 5b.** are the Financial Statements for General Fund 2291 and Special Funds as of Close of FY 2008. This is for informational purposes only and does not require action.

**Attachment 6** is a report on Lapse and Carry Forward Funds for FY 2008. This is for informational purposes only and does not require action.

**Attachments 7a. and 7b.** are the Financial Statements for General Fund 2291 and Special Funds as of August 31, 2008, FY 2009. This is for informational purposes only and does not require action.

**Attachments 8a., 8b., 8c., 8d., and 8e** are Community and Junior College Financial reports. All are for informational purposes only and none require action.

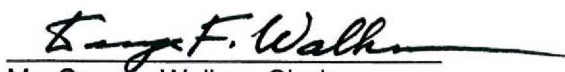
Mrs. Gilbert concluded the Finance agenda report.

There being no other business, Mr. George Walker adjourned the meeting at 8:25 p.m.

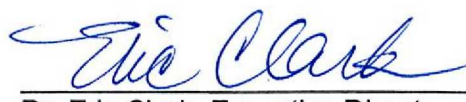
Recorded by:



Missy Saxton



Mr. George Walker, Chairman



Dr. Eric Clark, Executive Director